SHUSWAP MUSIC Festival

REGISTRATION GUIDE

Registration Opening Date: December 1
Registration Closing Date: January 31

The Festival is the last 3 weeks of April each year.
Week 1: Strings | Week 2: Vocal | Week 3: Piano

There are no late entries accepted. The general rules and discipline information and classes are found in the syllabus and are **required reading before registering.** It is the responsibility of teachers, students, and parents to read and comply with all the rules so that infractions do not occur.

The following Information will be needed:

- Name of Participant, Telephone Number, Address, Email Address
- Birthdates and/or Age of Participants
- Name of Teacher, Email Address
- Details of Entries: Titles, Composers, Timings
- Additional Competitors Information for Duet/Trios/Quartets and Groups
- Year of RCM or CC Syllabus from which pieces are taken
- Accurate timing of your piece

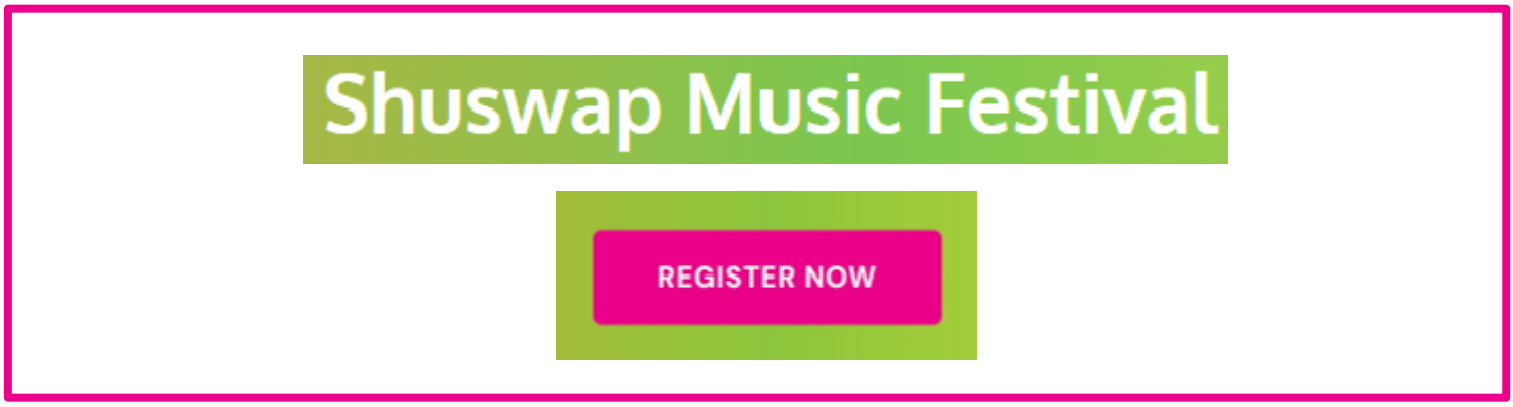
PROCEDURE FOR REGISTRATION

Step 1:

Click on the Register button

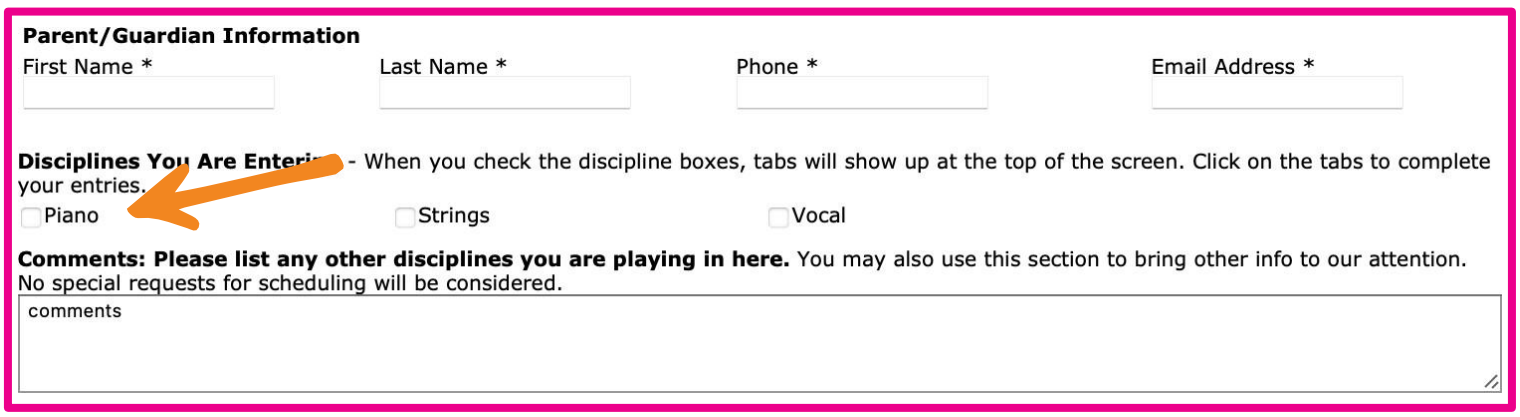
Step 2:

The registration form will come up for solo entries. If you are entering a group in choirs or strings, click on the ensemble/group on the top right-hand corner for the appropriate entry form. Fill in all the boxes with your personal information. The information that you type into the registration form is exactly what will be printed in the program so check for errors.



Step 3:

Go to the bottom of the page and click on the discipline, Piano, Vocal or Strings, that are entering.



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Step 4:

The discipline tab will now appear at the top of the entry form. Click on that.



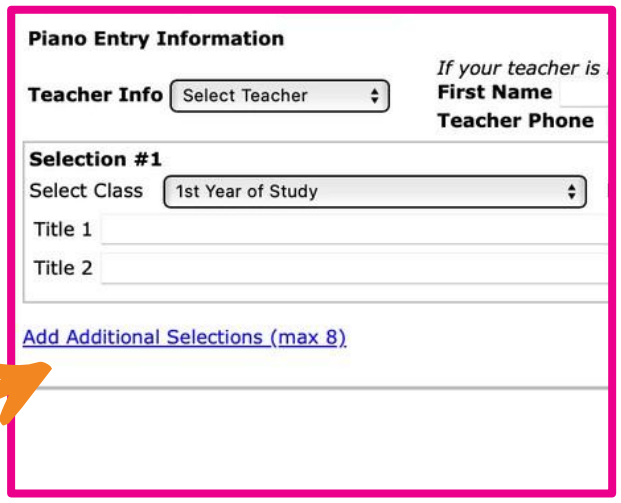


Step 5:

Fill in your teacher, piece selection and level. The piece, composer, syllabi and piece length will automatically come up.Fill in that information. It is important that you have accurate timing of your piece for scheduling.

Step 6:

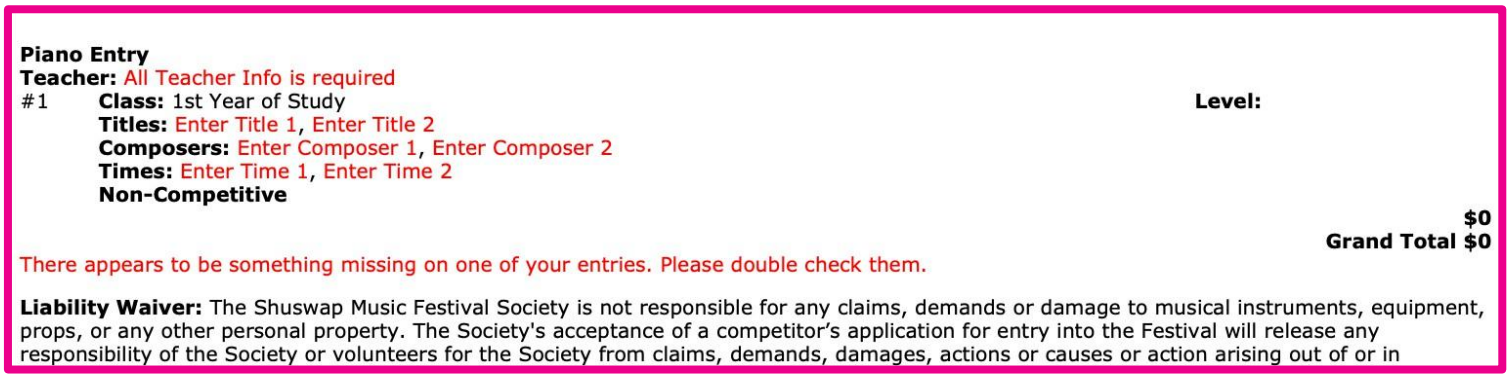
If you have Additional entries, check the link at the bottom of the page, Additional entries, and proceed filling out the information.



Step 7:

When complete, go to the top of the page and click the summary button.





Step 8:

The registration summary will show your information and fee. Please check all the information to make sure it is correct. Any errors can be corrected by going back to the discipline tab at the top. If there are any red areas on the form, they indicate information that is missing. Entry will not go through if these areas are not filled in. Go back and complete.

Step 9:

Read the waivers and click the box.

Step 10:

Now you are ready to click the submit button at the bottom of the page.

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Step 11:

The registration will come up with a button on the top to Pay now. Click on it. Payment is only online through PayPal using a credit card. This is a secure site. It is not necessary to have a PayPal account to make payment. Payment is made at the time of registration, or the registration will NOT go through.

You will receive email confirmation of your registration upon completion.
In March, you will receive an email confirmation of your performance date and the program with more detailed information will be posted on the website.

Thank you for registering for the Shuswap Music Festival.
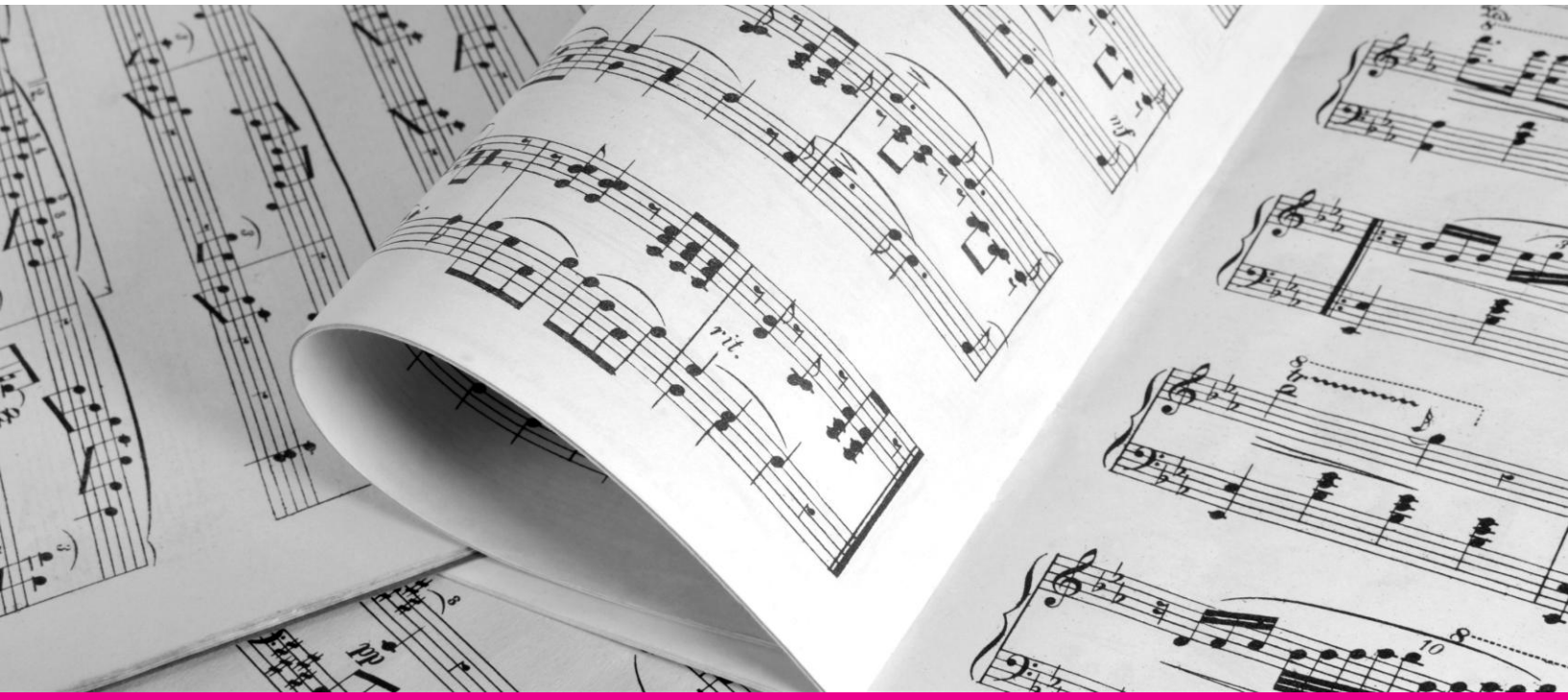
If you are in need of additional assistance, go to the contact us page.

